



Minutes of the Community Special Events Task Force Meeting held on May 6, 2008, 1:00pm
Library Board Room, 3500 S. Rural Road, Tempe, Arizona

Minutes Community Special Events Task Force Meeting May 6, 2008

City Staff Present: Deems Shepard (FD), Buck Rogers (PD), Sgt. Joe Schiefer (PD), Commander Don Yennie (PD), Allyson Roesch (PD), Kay Pence (PD), Robert Albin (Parks), David McAllister (Risk Mgmt), Laura Guerrero (Risk Mgmt), John Brusky (Transportation), Ron Coleman (WUD), Kay Savard (Tax & License), Jeff Tamulevich (Signs/Use Permits), Joe O'Conner (Recreation), Chad Holmes (Recreation), Jonni Wolfe (Recreation), Jared Wilson (Recreation), Michelle Konnath (Recreation), Jodie Garth (Recreation).

Guests Present: Richard "Sarge" Erdmann, Tom Mikkelsen (Onyx Tower), Cecilia Pahmisabo (St. Mary's Grad Night), Dcn. Frank Galarza (St. Margaret's Church), Rob Evans & Janet Williams (1700 Curry), Angie Thornton (PTO-Corona), Peter Calanteri (SWAT), Greg Dicharry (MY Fest – Magellan), Mick Hirko (TEAM Security), Richard Zahn (TEAM Security).

Meeting convened at 1:04 p.m.

Michelle Konnath, Special Event Supervisor, called the meeting to order and gave opening remarks regarding process and procedure. She made a call to the audience asking if anyone not on the agenda wanted to address the committee. There was a response from Mr. Richard "Sarge" Erdmann. He asked to speak to the Corona del Sol Event at the time it was presented.

I. Events for Final Review

- A. Convergent, Saturday, May 17, 2008 (1700 E. Curry Rd): Ron Coleman made a motion to approve this event request with the stipulations that a letter from Surfside Boat Center grants 1700 Curry Storage temporary emergency exit on the west side of the property, vendors are properly permitted through Tax and License and Development Services Department grants approval of the event and their requirements are met. It was seconded by Jeff Tamulevich. It was the consensus of the committee to approve the event with the mentioned stipulations.
- B. Corona del Sol Grad Night, Thursday, May 22, 2008 (Kiwanis Recreation Center): Buck Rogers made a motion to approve this event request with the stipulations that all "whisper" generators will be used and will be located away from the east neighborhood fence line as is practical, generators will be turned off when not in use and they must be turned off after 1:00am, all outdoor activities on the east side of the building end at 1:00am, outdoor activities on the south side of the building to end at 2:00am, east facing doors of the Kiwanis Recreation Center will remain closed at all times and not propped open and the proper insurance requirements are met. It was seconded by Chad Holmes. It was the consensus of the committee to approve the event with the mentioned stipulations. Richard "Sarge" Erdmann addressed the committee to pass along his thanks for the cooperation and efforts to quiet the event for the benefit of the surrounding neighborhood, which the City and Corona del Sol High School has extended. He further stated that it was neither

his intent nor his neighbors to squelch the event but rather to create a quieter environment for the surrounding neighborhood.

II. Events for Initial Review

- A. Onyx Tower Grand Opening Sales Party, Thursday, May 22, 2008 (945 E. Playa del Norte): This event will return for final review on May 20.
- B. St. Mary's High School Project Graduation, Friday, May 23, 2008 (Kiwanis Recreation Center): Buck Rogers made a motion to approve this event request with the stipulations that all "whisper" generators will be used and will be located away from the east neighborhood fence line as is practical, generators will be turned off when not in use and they must be turned off after 1:00am, all activities on the east side of the building end at 1:00am, outdoor activities on the south side of the building to end at 2:00am, east facing doors of the Kiwanis Recreation Center will remain closed at all times and not propped open and the proper insurance requirements are met. It was seconded by Jonni Wolfe. It was the consensus of the committee to approve the event with the mentioned stipulations.
- C. AZ Bed Race, Saturday, May 24, 2008 (Kiwanis Park Ruben Romero): This event was cancelled by the promoter.
- D. Youth Involvement Festival, Saturday, June 7, 2008 (Tempe Beach Park): Ron Coleman made a motion to approve this event request with the stipulations that the proper insurance requirements were met, vendors are properly permitted, security staffing is provided to the Police Department and the Fire Department is requiring ample water is available to all event attendees. It was seconded by Jared Wilson. It was the consensus of the committee to approve the event with the mentioned stipulations.
- E. St. Margaret's Catholic Church Fiesta, Sunday, May 11, 2008 (2435 E. McArthur Dr.): Jared Wilson made a motion to approve the event request with the stipulation that the tables/booths be slightly relocated to allow adequate emergency vehicle access. It was seconded by Buck Rogers. It was the consensus of the committee to approve the event with the mentioned stipulation.

III. Events Pending Approval of Special Event Liquor License

- A. Community Interfaith Ministries for Convergent, Saturday, May 17, 2008 (1700 E. Curry): Ron Coleman made a motion to approve this license request. It was seconded by Jeff Tamulevich. It was the consensus of the committee to approve the license.

IV. Events for Post Review

- A. Tempe Town Lake Outrigger Regatta on April 26: No problems reported.
- B. Arts Jam Festival on April 26: No problems reported.
- C. Salsa Challenge on April 26: The money room police personnel were cancelled the day before the event then reinstated the day of the event. Event promoters were accommodated but this did provide for some confusion.
- D. 5K for JA on April 26: No problems reported.
- E. Victory Outreach Church on April 26: No problems reported.
- F. Great Strides Walk on April 26: No problems reported.
- G. Special Olympics Summer Kayak Games on May 2: No problems reported.
- H. Childsplay Gala on May 2: Fireworks were shot off 45 minutes late.

- I. A Taste of Greece on May 2-4: The carnival insurance and liquor liability insurance were provided at the very last minute.
- J. Cardinals Fan Fest on May 3: No problems reported.
- K. Firefighters Challenge (Mad Mud Run) on May 3: No problems reported.
- L. AZ Junior Rowing Championships on May 3: No problems reported.
- M. Viva Las Vegas on May 3: No problems reported.
- N. Dos Gringos Cinco de Mayo on May 3-5: No problems reported.
- O. San Felipe Cantina Cinco de Mayo on May 4-5: Fire Department reported that their approved site plan was picked up late.

Meeting adjourned at 2:06pm.

The Committee's next meeting is May 20, 2008 at 1:00pm.

Prepared by: Jodie Garth

Reviewed by: Michelle Konnath

Michelle Konnath
City of Tempe
Special Event Supervisor